

Diploma Courses

Transforming Educators into Quality Managers

Ready to Get Started?

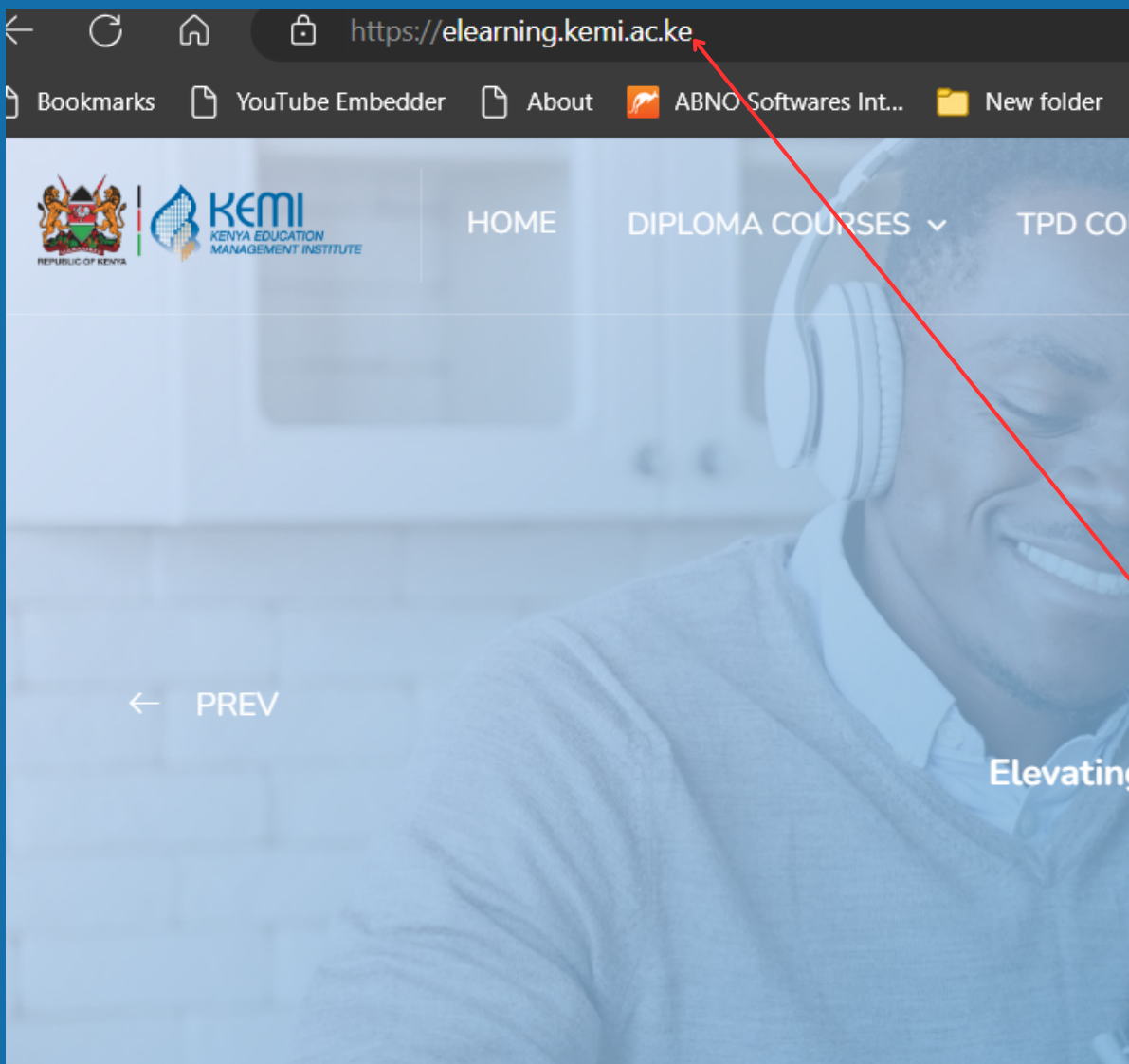
← PREV

KEMI VIRTUAL CAMPUS

How to access the KEMI Virtual Campus



Step 1



Click on this link

<https://elearning.kemi.ac.ke>

OR

On your web browser type:

<https://elearning.kemi.ac.ke>

Step 2

Login to your account

ejonyo

.....

☐ Show Password

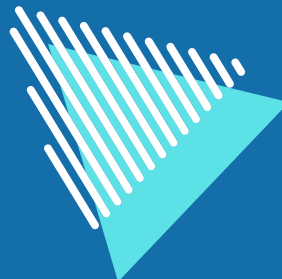
[Forgot Password?](#)

Log in

PASSWORD: use your registration no in Upper case (capital letters) E.g. DELM/2023/16/273153

USERNAME: use your registration number in lower case (small letters) E.g. delm/2023/16/253153

Click on “Show Password” to verifying your password before you login



Step 3

VIRTUAL CAMPUS

Unlocking Potential, Shaping The Future

Login to your account

ejonyo

.....

☐ Show Password

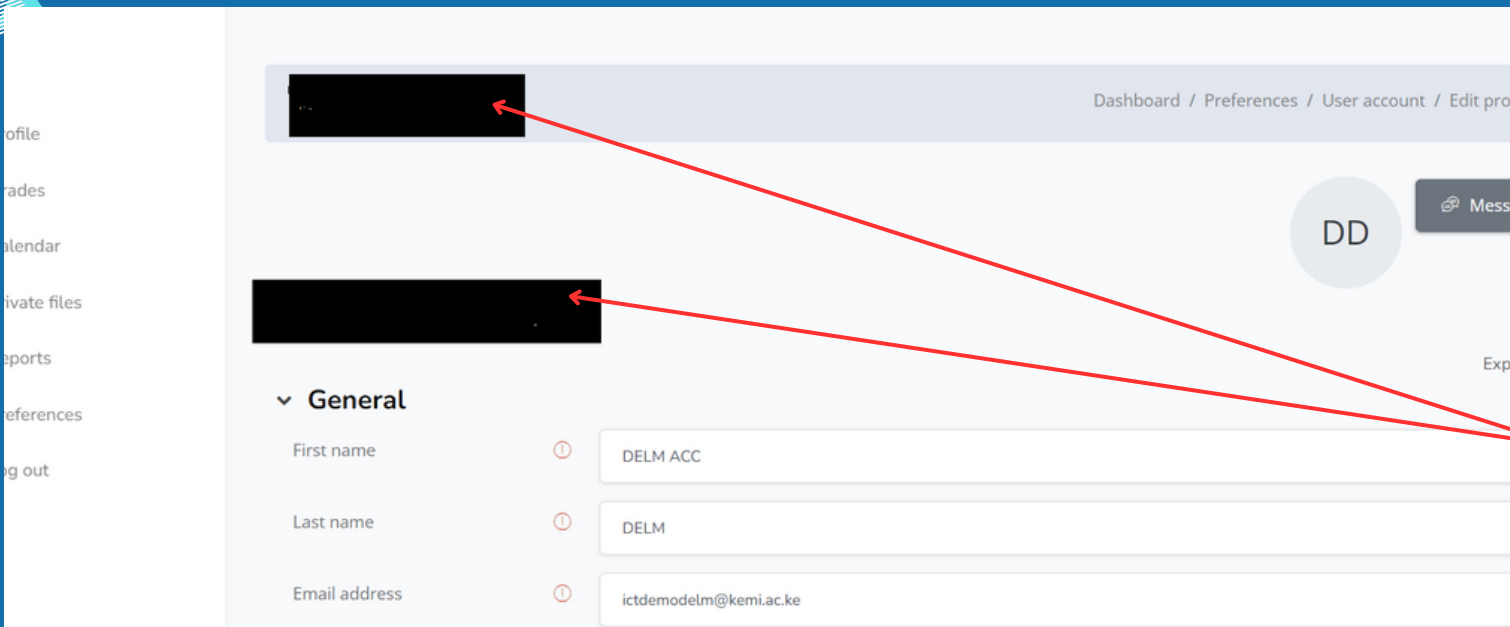
[Forgot Password?](#)

Log in

Click on “Log in” after typing and verifying your username and password



Step 4



The screenshot shows a user profile editing interface. At the top, there is a breadcrumb trail: "Dashboard / Preferences / User account / Edit profile". Below this, there is a profile picture placeholder (a black rectangle) and a bio placeholder (another black rectangle). To the right of the bio placeholder is a circular profile picture with the letters "DD" and a "Message" button. Below these are three input fields for "First name" (containing "DELM ACC"), "Last name" (containing "DELM"), and "Email address" (containing "ictdemodelm@kemi.ac.ke"). Each input field has a red circle with an exclamation mark to its left, indicating a mandatory field. A red arrow points from the bio placeholder to a text box on the right, and another red arrow points from the profile picture placeholder to the same text box.

Dashboard / Preferences / User account / Edit profile

DD Message

Expand

▼ General

First name ⓘ DELM ACC

Last name ⓘ DELM

Email address ⓘ ictdemodelm@kemi.ac.ke

Your name will appear here

Note: the fields on the form marked with * are mandatory and must be filled before you can proceed

Step 5

> Additional names

> Interests

> Optional

> Other fields

> Work details

Update profile

Cancel

① Required

Click here to update your profile information

Start



Profile



Grades



Calendar



Private files



Reports



Preferences



Log out

▼ User picture

Current picture

None

New picture



Maximum file size: 2 MB, maximum number of f



You can drag and drop files here to add them.

Accepted file types:

Step 6

Click on "My Courses"

Step 7

Start



Profile



Grades



Calendar



Private files



Reports



Preferences



Log out

More ▾

SYNC MY RE

SYNC MY REGI

All ▾

Sort by course name ▾



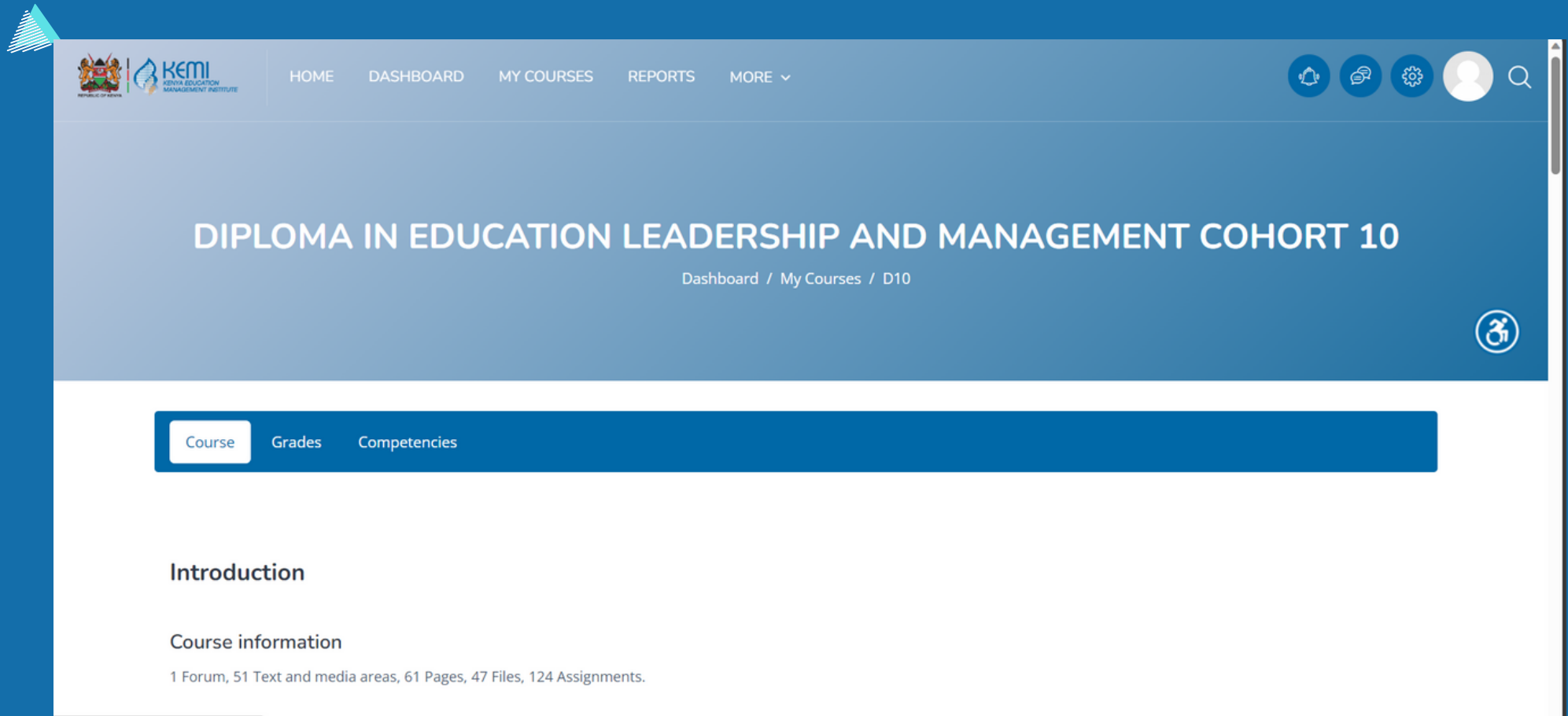
Diploma Courses

DIPLOMA IN EDUCATION LEADERSHIP AND
MANAGEMENT COHORT 10

Published

This page will display the courses you should be accessing and working on. Click on the course you want to access

Step 8: Accessing course content



The screenshot displays the KEMI LMS interface. At the top, the navigation bar includes the KEMI logo, the text 'KENYA EDUCATION MANAGEMENT INSTITUTE', and links for HOME, DASHBOARD, MY COURSES, REPORTS, and MORE. On the right side of the navigation bar are icons for notifications, messages, settings, and a user profile. The main header area features the course title 'DIPLOMA IN EDUCATION LEADERSHIP AND MANAGEMENT COHORT 10' and a breadcrumb trail 'Dashboard / My Courses / D10'. Below the header, there is a tabbed interface with 'Course', 'Grades', and 'Competencies' tabs. The 'Course' tab is active, showing the 'Introduction' section. Under 'Introduction', there is a 'Course information' section stating: '1 Forum, 51 Text and media areas, 61 Pages, 47 Files, 124 Assignments.'

DIPLOMA IN EDUCATION LEADERSHIP AND MANAGEMENT COHORT 10

Dashboard / My Courses / D10

Course Grades Competencies

Introduction

Course information

1 Forum, 51 Text and media areas, 61 Pages, 47 Files, 124 Assignments.



The general structure of a module resources

Module overview:

Gives an introduction of the module and the expected learning outcomes

- Unit
- Unit introduction
- Presentation in PDF(this is a downloadable file that can be saved on an external device such as a computer or flash disk)
- Unit activities and resources: Each unit consists of some activities and case studies that the course participants will be expected to undertake. Each activity consists of instructions on what is expected from the course participant .

Module assignment

This is the end of module assignment which is will be submitted for assessment. Details on how the end of module assignment will be undertaken, will be provided during tutorials.

Kenya Vision 2030 goals



Unit 1.1 Outcomes



International, Regional And National Frameworks Of Education_ Presentation



Activity 1.1.1



Activity 1.1.2

Step 9

Click on the presentation that you want to read:

The power point presentation will open and you can either read it “online” or you can “download” it so that you can read it “off line”

Kenya Vision 2030 goals



Unit 1.1 Outcomes



International, Regional And National Frameworks Of Education_ Presentation



Activity 1.1.1



Activity 1.1.2

Step 10

**How to respond to an activity
/Case Study**





ASSIGNMENT

Activity 1.1.1

Activity 1.1.1

Undertake the activity below and post your response on the e-learning platform:

Study the EFA goals and the MDGs and describe the similarities and differences between the two sets of goals

Add submission

Submission status

Submission status	No submissions have been made yet
Grading status	Not graded

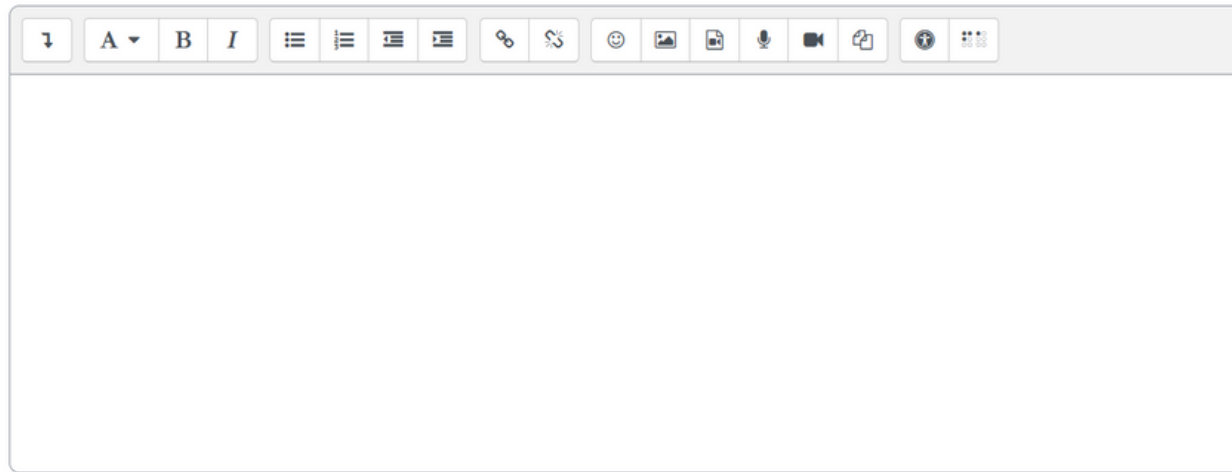
Step 11

This will display the activity or case study. It will also indicate the submission status
Scroll to the bottom of the page

To respond to the activity, click on “add submission”

Add submission

Online text



Save changes

Cancel



Step 12

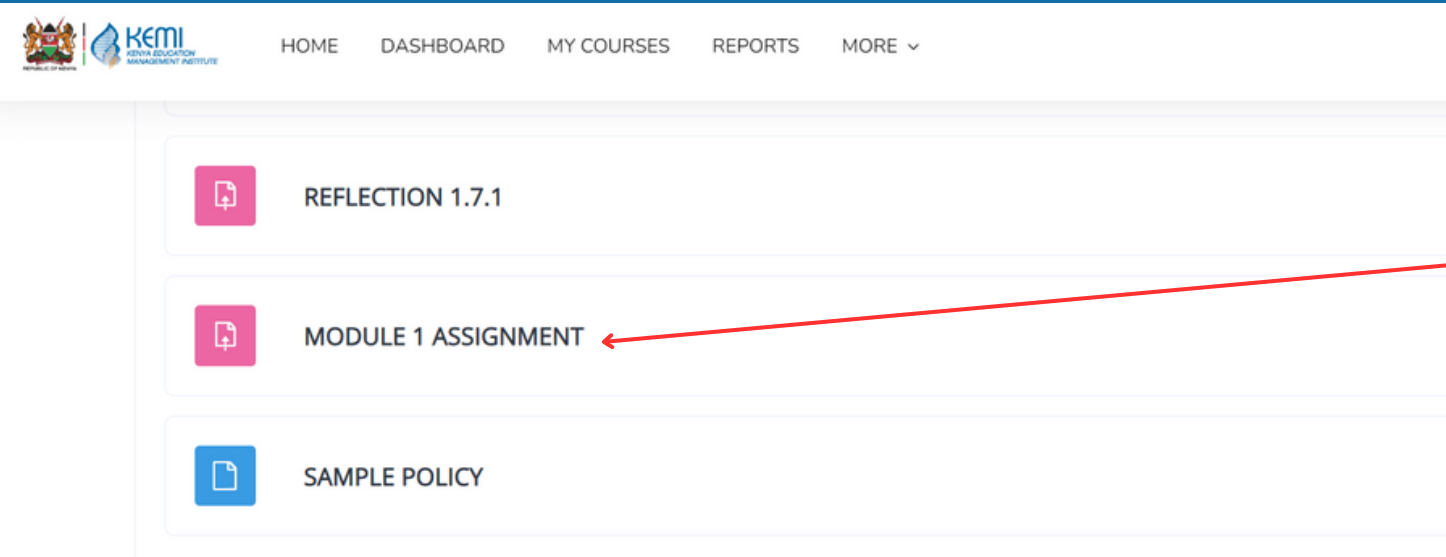
“A dialogue box” will open where you will be able to either type your answer or upload a file. Note that you will be provided with instructions on what is required, If you are to upload a file, it should not exceed 2MB.

To submit your response, click on “save changes”

Step 13

How to respond to an end of module assignment

The end of module assignment will be submitted in the same ways as all the other activities. Click on the specific assignment



Step 14

Module 1 Assignment

As part of course requirements, you are expected to undertake the end of module assignment below and submit it for assessment:

Choose one (1) topic from the list below and develop a customized policy for your institution.

- ICT policy
- Fraud policy
- Corruption prevention policy
- Gender policy
- HIV/AIDS policy
- Alcohol and Drug Abuse (ADA) policy
- Environmental policy

The aim of this assignment is to help you develop policies for your institution.

Note: You are free to use policy formats of your choice provided that the format meet the required criteria.

Add submission

Click on the assignment and read through it. To post your assignment, click on "add submission"



Step 15

Click “here” to
upload your
assignment

File submissions

Maximum file size: 2 MB, maximum number of files: 5

Files

You can drag and drop files here to add them.

Accepted file types:

- All file types

Save changes Cancel

Click on “save changes” to submit
your assignment

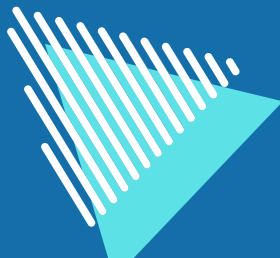


E-learning etiquette

The effective use of the eLearning requires all users to observe some dos and don'ts.

• Below are guidelines on how to conduct yourself while online:

- i. **Logging in:** Always Log into your KEMI Virtual Campus account using your user name and password.
- ii. **Logging out:** If using a shared computing device such from a or a cyber café, ensure that you have logged out at the end of each session.
- iii. **Your online profile:** this should be a picture of the user and should look professional.
- iv. **Don't Assume Privacy:** anything posted on the eLearning platform can be read by others. Only post what you are expected to post and do not reveal unnecessary personal information.





E-learning etiquette cont..

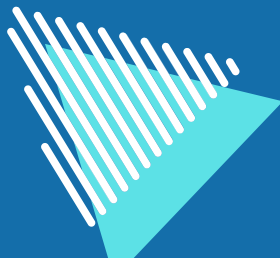
v. **Avoid Offensive Comments:** avoid offensive comments in your online communication especially on the discussion forums.

vi. **Don't Shout:** Remember that when you type in all capitals, your communication comes across as shouting. Some people think it makes their message easier to read, but that isn't the case. Use a font size and style that is easy on the eyes when read in standard case letters.

viii. **DON'T Abuse chat forums and email to communicate:**

While you need to be assertive in expressing your needs, opinions and ideas in class discussions, don't go overboard! Sending too many emails to your instructors or classmates can be overwhelming. Treat email like you're having an inperson, back-and-forth conversation.

ix. **Be respectful and responsive:** With online communication, it's important to understand people might misconstrue what you said, no matter how carefully you composed it. Be aware of how you use class discussion boards, whether to ask a question to the group or make a point about a learning topic.



Conclusion



We wish you all the best as you undertake this course.

- Let us enjoy learning together as we utilize technology in the process.
- Contact your coordinator if you encounter any challenges in the use of the e-Learning platform and we shall walk the journey together.



You can contact us by calling +254 718 518 422 or writing an email to info@kemi.ac.ke



Asanteni Sana !

